

## Advanced Placement Veteran's Policy for Nursing

The following policy has been developed in accordance with the Ohio Administrative Code: 4723-5-12 Program policies. The rule states that every nursing program must establish a process for determining the amount of credit to be granted to an applicant for advanced standing in a program; For individuals with experience in the armed forces of the United States, or in the national guard or in a reserve component, the program shall have a process in place to:

- (a) Review the individual's military education and skills training;
- (b) Determine whether any of the military education or skills training is substantially equivalent to the curriculum established in Chapter 4723-5 of the Administrative Code;
- (c) Award credit to the individual for any substantially equivalent military education or skills training;

### **Option V: Military transfer credits**

The Lakeland Community College Nursing Program uses the American Council on Education's [Guide to the Evaluation of Educational Experiences in the Armed Services](#) to assess the eligibility of military credits. Acceptance of general education credits is in accordance with Lakeland Community College guidelines. Acceptance of military health credits/experience for nursing credit requires that the military courses/experience be similar to Lakeland nursing program courses. The nursing program has the authority to accept or decline any and all nursing credit. Please note that military credits greater than five years old will be evaluated in order to determine if present-day academic and clinical standards are met, with ongoing education and/or clinical experience considered.

Prior to requesting evaluation of credits for nursing, the military students must:

- Apply for admission to the college.
- Complete a Health Technology application form.
- Submit the following to the admissions office:
  - An official high school transcript or G.E.D.
  - Official transcripts from all colleges and universities attended.
  - ACE military transcript.
- Schedule an appointment with the *Veterans Program Coordinator*.
- Meet with a counselor to determine eligibility of credits for general education courses.
- Have completed high school algebra, chemistry, and biology (within five years) with a “C” grade or higher OR BIOL 1200 OR successful completion of equivalent college-level science courses with a “C” grade or higher.

Upon completion of the above requirements, the military student should submit a completed packet to the nursing program office, including:

- A “Military Transcript Evaluation Request” form
- A letter of intent to include interest in the nursing program and military status/ specific designation (Military Status (Active, Reserve, Prior Service/Veteran), Pay Grade (E-1, E-2, E-3, etc.) and Rate/Designator (US Navy Corpsman – HM3; HM2; HM1: HMC; HMCS; HMCM etc.)
- Three student reference forms (one military reference from an officer or senior enlisted personnel and two employers)
- Documentation related to military credit, experience, and or continuing education as requested by Nursing Program Director to clarify eligibility for credit.

A Nursing Credit Evaluation Committee will review the documentation and determine if advanced standing can be awarded and for which courses. The advanced standing decision will be in effect for 18 months. If a student

does not begin nursing classes within that time frame, a request for consideration must be resubmitted to the nursing program director.

- The student must complete the following five courses (or equivalent courses from a regionally accredited college) prior to applying for admission into the nursing program:

BIOL 2210  
MATH 1330 or MATH 1550  
FYEX 1000  
ENGL 1110  
PSYC 1500

All courses need to be completed with a “C” grade or higher with the exception of BIOL 2210 which needs to be completed with a “B” grade or higher.

BIOL 2210 and MATH 1330/1550 may be taken a total of two times each. Students must also have an overall cumulative GPA of 2.0 higher.

The eligible start date is on a space available basis, after completion of prerequisite courses and attainment of required grades and GPA; attendance at a mandatory nursing program orientation, and completion of non-academic program requirements by the stated deadline. In order for the student to be considered for the subsequent term the evaluation process must be completed by March 15 to be considered for fall semester and September 15 to be considered for a spring semester. This includes the review of the Nursing Credit Evaluation Committee, which may require up to 4 weeks once the completed packet is received. Please note that the Nursing Credit Evaluation Committee meets during the fall and spring semester only.

The Nursing Credit Evaluation Committee is comprised of the Nursing Program Director and faculty representing the first and second semester nursing courses. The program director and at least one faculty from each level must be present to review the applicant’s documents.

If credit is awarded for NURS 1060, Pharmacology Fundamentals and Drug Dosage Calculation, the student must take and pass a dosage calculation exam with 90% or better prior to program acceptance. The student will have two attempts to pass this exam.

If credit is awarded for NURS 1090, Nursing Care of Adults 1, the student must pass selected competencies to ensure proficiency prior to program acceptance. The student will have two attempts to pass the proficiency. The student will be provided access to the Nursing Skills Lab and course related materials for practice prior to the proficiency. Please note that the Nursing Skills Lab is open fall and spring semester only.

In order to graduate with a technical degree, all students must earn a minimum of 20 nursing credits at Lakeland Community College.

To qualify for completion of the Nursing Program, the student must complete all nursing courses within five academic years from the time the first nursing courses were originally taken.

Advanced standing military students must have a minimum GPA of 2.0 and a “C” grade or higher in all required nursing and general education courses, with the exception of BIOL 2210 (B grade), as listed in the curriculum guide for the AAS degree in nursing. Students must also have/maintain a minimum of 2.0 GPA at Lakeland Community College.

Students who are pursuing degrees or certificates leading to application for professional licensure or certification, and/or who are participating in clinical placements, internships, or practical through their program, should be aware that their host facility will require a criminal fingerprint background check and drug screening. In such situations, each student is responsible for obtaining and paying for the background check and other screening processes at the school's designated vendor. Clinical facilities have the right to refuse clinical experiences to any student at any point in the nursing program. It is not the college's responsibility to secure alternative clinical experiences. Students may not contact employees of clinical sites for any reason, including but not limited to, disputing denial of clinical placement due to background check issues, securing their clinical placements, or to request participation in observational or other experiences that are not an official activity of the program. A denial of clinical placement will result in the student's ineligibility to complete the program. Host facilities may consider expunged convictions in placement decisions. Students shall further be aware that a criminal record may jeopardize licensure by the State certification body.

Military Evaluation Request Form

Full legal name

Address:

Phone number (home): (cell):

LCC identification number (LID):

Military status and designation:

Pay Grade:

Rate/Designator:

List ACE military courses to be evaluated for nursing credit      Dates of attendance

I am requesting that the above nursing courses and/or military records be evaluated for possible advanced standing in the Lakeland Community College Nursing Program. I understand that the nursing program has the right to deny the credits. I understand that I complete the prerequisite courses within 18 months of receiving notice of advanced standing, or I will be required to resubmit a request for consideration, with a possible change in advanced standing eligibility.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Checklist**

- \_\_\_ LCC application submitted.
- \_\_\_ Health Technology application submitted.
- \_\_\_ Official high school transcript or G.E.D. submitted
- \_\_\_ Official transcripts from all colleges and universities attended submitted
- \_\_\_ ACE military transcript submitted.
- \_\_\_ Met with the Veterans Program Coordinator.
- \_\_\_ Met with a counselor to determine eligibility of military credits for general education courses.
- \_\_\_ Military Evaluation Request form submitted
- \_\_\_ Letter of intent submitted

SEE DEADLINES IN THE GUIDELINES