

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING: COMMITTEE OF THE WHOLE**

Thursday, January 28, 2021 – 5 PM  
ZOOM Video Conferencing

**I. CALL TO ORDER**

The Lake County Community College District Board of Trustees regular meeting Committee of the Whole was called to order by Chair Ryan Callender at 5:02 PM.

**II. OATH OF OFFICE**

Mr. Hackenberg administered the oaths of office to Mr. Callender as chair and Mrs. Vitaz as vice chair, who will serve in these leadership positions for calendar years 2021 and 2022.

Mr. Frager asked for the floor and wished Mr. Callender and Mrs. Vitaz well as they assume their leadership roles for the next two years.

**III. ROLL CALL**

At the chair's request, roll was taken and the following Trustees were present:

Mr. Stephen Ellis  
Mr. Duane Frager  
Mr. David Kalina  
Mrs. Ellen Foley Kessler  
Dr. Kay Malec

Mrs. Jerrie Lee Rispoli  
Mr. Mark Tyler  
Mrs. Beverly Vitaz  
Mr. Ryan Callender

Also in attendance were: Dr. Morris W. Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Mike Mayher, executive vice president for administrative services and treasurer; Cathy Bush, chief of staff and senior vice president for institutional development and effectiveness; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, interim associate vice president for business services; Rich Novotny, associate vice president for student development and dean of students; Dr. Deb Hardy, associate provost for teaching and learning and dean of faculty; Leah Konopka, executive assistant to the president and special project lead; Amy Sabath, director for government relations and nonprofit center; Pam Clark, office manager; and Pam Brown, senior secretary.

**IV. PLANNING & STUDENT SUCCESS**

**Enrollment Management & Student Success Update**

Mr. Callender called on Dr. Beverage who introduced Dr. Barnard, Stephanie Brown, Dr. Jennifer Collis, and Dawn Plante who presented an update on enrollment and student success.

**V. FINANCE REPORT**

Mr. Callender called on Mr. Reynolds who presented Financial Report Highlights and the Report of Purchase Orders, Bids, and Expenditures. Mr. Reynolds advised that the Report of Purchase Orders, Bids and Expenditures included no items for approval.

**VI. PERSONNEL REPORT**

Mr. Callender called on Mrs. Bush who presented the Personnel Report. Mrs. Bush indicated that the Personnel Report included no items for approval.

**VII. RESOLUTIONS**

**Resolution 01-21 - A Resolution Expressing Appreciation To Kelly Matier, Employee Of The Spring Semester 2020**

Dr. Beverage introduced Resolution 01-21 and recommended its adoption. Mr. Callender asked for a motion to adopt Resolution 01-21. Mrs. Kessler moved and Dr. Malec seconded the motion to adopt Resolution 01-21. The motion passed as follows:

Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

**Resolution 02-21 - Resolution Expressing Appreciation To Carl Ellefsen, Tom Sopko And Owen Schoeniger, Employees Of The Summer Semester 2020**

Dr. Beverage introduced Resolution 02-21 and recommended its adoption. Mr. Callender asked for a motion to adopt Resolution 02-21. Mrs. Kessler moved and Dr. Malec seconded the motion to adopt Resolution 02-21. The motion passed as follows:

Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

**Resolution 03-21 - A Resolution Authorizing Requests For Advance Of Property Taxes From Lake County, Ohio**

Dr. Beverage introduced Resolution 03-21 and recommended its adoption. Mr. Callender asked for a motion to adopt Resolution 03-21. Mrs. Rispoli moved and Dr. Malec seconded the motion to adopt Resolution 03-21. The motion passed as follows:

Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

**VIII. UNFINISHED BUSINESS**

There were no items of unfinished business.

**IX. NEW BUSINESS**

Mr. Callender asked for a motion to cancel the February 4, 2021 Board meeting. Mrs. Kessler moved and Mr. Frager seconded the motion to cancel the February 4, 2021 Board meeting.

The motion passed as follows:

Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

Mr. Callender indicated that a meeting in mid-February would be considered so that the special committee can report on their study of board metrics/measurements.

**X. EXECUTIVE SESSION**

Mr. Callender called for a motion to enter into executive session to discuss a personnel matter related to the employment of public employees. Dr. Malec moved and Mrs. Rispoli seconded the motion, which passed as follows.

Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

Mr. Callender indicated that no other college business will be discussed after the executive session. The executive session began at 6:35 p.m.

Mr. Callender called for a motion to end the executive session. Mrs. Kessler moved to end the executive session and resume the open meeting. Dr. Malec seconded the motion, which passed as follows:

Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

The open meeting resumed at 6:43 p.m.

**XI. ADJOURNMENT**

Mr. Callender asked for a motion to adjourn. Mrs. Rispoli moved and Dr. Malec seconded the motion, which passed as follows:

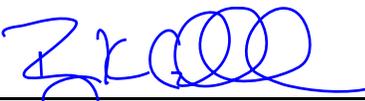
Mr. Stephen Ellis – yes	Mrs. Jerrie Lee Rispoli – yes
Mr. Duane Frager – yes	Mr. Mark Tyler – yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes
Dr. Kathleen Malec – yes	Mr. Ryan Callender – yes

The meeting adjourned at 6:44p.m.

**APPROVED:**

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT**

March 25, 2021

  
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Board Chair

**ATTEST:**

  
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Board Secretary