

AGENDA
LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Thursday, November 7, 2024 – 5:30 PM
Board Room - Building D Room D2115
Zoom Video Conferencing

- I. **CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Ellen Foley Kessler at 5:32 p.m.
- II. **PLEDGE OF ALLEGIANCE** Mrs. Kessler lead the Pledge of Allegiance.

Mrs. Kessler requested a moment of remembrance for former Lakeland Police Chief, Jim McBride, who recently passed away.

- III. **ROLL CALL** At the chair’s request, roll was taken, and the following Trustees were present:

Mr. Timothy O’Brien	Mr. Kevin Freese
Mr. Paul Rupert	Mr. Matthew Hebebrand-via Zoom
Mrs. Beverly Vitaz	Mrs. Ellen Foley Kessler
Mr. Jack Cornachio	Ms. Janet Majka
Mrs. Nancy Fellows	

Also in attendance:

Dr. Sunil Ahuja, President
Dr. Jennifer Collis, Vice President for Enrollment Management and Student Retention Services
Dr. John Crooks, Interim Provost and Vice President for Academic and Student Affairs
Mr. David Cummins, Vice President for Administrative Services and College Treasurer
Mr. Rick Penny, Chief Information Officer
Mr. Dean Becker, Corporal, Campus Police and Safety
Mrs. Stephanie Brown, Chief Data Analytics Officer and College Registrar
Mrs. Tina Baucher, Interim Executive Director of the Lakeland Foundation
Mrs. Lisa Durst, Interim Chief Human Resources Director
Mrs. Melissa Amspaugh, Senior Director for Admissions and Enrollment Operations
Dr. Christina Corsi, Senior Director of Student Success
Mr. Tobin Terry, President of the Lakeland Faculty Association
Dr. Gretchen Skok DiSanto, Director of the Entrepreneurship Center
Mrs. Kristen Gregory, President of the Lakeland Staff Association

- IV. **MINUTES**

Mrs. Kessler called for a motion to approve the minutes of the October 3, 2024, regular meeting. Ms. Majka moved to approve the minutes and Mrs. Vitaz seconded the motion, which passed as follows:

Report of Purchase Orders, Bids, and Expenditures

Mrs. Kessler called on Mr. David Cummins to present the Report on Purchase Orders, Bids, and Expenditures. Mrs. Kessler called for a motion to approve the Report of Purchase Orders, Bids, and Expenditures. Mr. Rupert moved, and Mrs. Vitaz seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows – yes | |

DEI Review

Mr. Hebebrand reported the DEI committee met on October 24, 2024, to comply with the legislature's recent passage of CAMPUS Act. The committee recommended approval of the CAMPUS Act Policy. Mr. Hebebrand moved to approve 3354:2-20-13, CAMPUS Act Policy, and Mrs. Fellows seconded the motion which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

Personnel Report

Mrs. Kessler asked for a motion to approve of the personnel report. Mrs. Fellows moved, and Mrs. Vitaz seconded, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

Human Resources

Mrs. Fellows reported the HR committee approved to recommend approval for new updates to the following policies. Mrs. Fellows moved to approve, and Ms. Majka seconded, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows – yes | |

The executive session ended at 7:32 p.m. and the regular meeting resumed.

Mr. Hebebrand and Mrs. Fellows exited the meeting after the executive session.

XI. ADJOURNMENT

Mrs. Kessler called for a motion to adjourn. Mr. Freese moved, and Ms. Majka seconded the motion which passed as follows:

Mr. Timothy O'Brien - yes

Mr. Paul Rupert - yes

Mrs. Beverly Vitaz - yes

Mr. Jack Cornachio - yes

Mrs. Nancy Fellows - absent

Mr. Kevin Freese - yes

Mr. Matthew Hebebrand - absent

Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes

The meeting was adjourned at 7:34 p.m.

APPROVED:

December 13, 2024

LAKE COUNTY COMMUNITY COLLEGE DISTRICT


Board Chair

ATTEST:


Board Secretary