

AGENDA
LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Thursday, March 7, 2024 – 5:30 PM
Center for Learning Innovation (CLI) Room A2100
ZOOM Video Conferencing

- I. CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Dr. Morris Beverage Jr. at 5:30 p.m.
- II. ROLL CALL** At Dr. Beverage’s request, roll was taken, and the following Trustees were present:
- | | |
|--------------------------|--------------------|
| Mrs. Nancy Fellows | Mr. Paul Rupert |
| Mr. Matthew Hebebrand | Mrs. Beverly Vitaz |
| Mrs. Ellen Foley Kessler | Mr. Jack Cornachio |
| Ms. Janet Majka | |

Also in attendance: Dr. Laura Barnard, executive vice president and provost; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, treasurer, interim vice president and chief financial officer; Mike Fisher, vice president and general counsel; and Jim Hackenberg, legal consultant.

III. SELECTION OF CHAIR PRO TEM

Dr. Beverage called for a motion to appoint a chair pro tem for the meeting. Mrs. Fellows moved to appoint Mrs. Vitaz as chair pro tem for this meeting. Mrs. Kessler seconded the motion, which passed as follows:

Mrs. Nancy Fellows - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

IV. OATH OF OFFICE

Mr. Hackenberg administered the oath of office to Mr. Freese and Mr. O’Brien, who were appointed by the Lake County Commissioner’s office to the seats vacated by Mr. Ellis and Mrs. Rispoli.

V. PLEDGE OF ALLEGIANCE Mrs. Vitaz lead the Pledge of Allegiance.

VI. CLOSED SESSION

Mrs. Vitaz called for a motion to enter closed session to receive an exit conference from the Ohio Auditor of State. Mrs. Kessler moved to enter closed session and Mrs. Fellows seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

The closed session began at 5:37 p.m.

Mrs. Vitaz called for a motion to end the closed session and resume the open meeting. Ms. Majka moved and Mrs. Kessler seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

The open meeting resumed at 6:15 p.m.

VII. EXECUTIVE SESSION

Mrs. Vitaz called for a motion to enter into executive session to discuss matters related to the employment of public employees. Mr. Rupert moved and Mr. Cornachio seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

The executive session began at 6:16 p.m.

Mrs. Vitaz called for a motion to close the executive session. Mr. Cornachio moved and Mr. Rupert seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

The regular meeting resumed at 7:17 p.m.

VIII. MINUTES

Mrs. Vitaz called for a motion to approve the minutes of the February 1, 2024 regular meeting. Mrs. Kessler moved to approve the minutes and Ms. Majka seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

IX. PARTICIPATION OF THE PUBLIC (30 MINUTE TIME LIMIT)

There was no participation of the public.

X. PRESIDENT’S REPORT

Dr. Beverage introduced Scott Barlow, director for athletics, who introduced the softball and baseball teams. Student athletes introduced themselves along with their position on the team and area of study.

XI. COMMITTEE REPORTS

Academic & Student Success

Ms. Majka stated the committee has not met but plans to schedule a meeting in April.

Finance, Audit, & Physical Plant

Mr. Rupert reported the committee met on February 29, 2024. He noted that the Board will be asked to adopt Resolution 09-24 later in the meeting.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Vitaz called for a motion to approve the report of purchase orders, bids, and expenditures.

Mr. Rupert moved and Ms. Majka seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

Human Resources

Mrs. Kessler reported the committee met on February 22, 2024 and recommends passage of Resolution 10-24.

Personnel Report

Mrs. Vitaz called for a motion to approve the personnel report. Mrs. Kessler moved and Mr. Hebebrand seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

DEI Review

Mr. Hebebrand reported the DEI committee has not met yet but anticipates a meeting in April.

XII. RESOLUTIONS

Resolution 09-24 – A Resolution Authorizing to Permit a Mortgage and Lien to the United States Economic Development Administration (EDA) on the Engineering Building Projects Property Parcel

Dr. Beverage noted that Resolution 09-24 was recommended for approval by the Finance Committee and is considered a motion to adopt. Mr. Hebebrand seconded the motion to adopt Resolution 09-24; the motion passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

Resolution 10-24 A Resolution Authorizing the Hiring, Termination, Promotion or Transfer of Lakeland Staff, Faculty and Other Employees

Dr. Beverage noted that Resolution 10-24 was recommended for approval by the Human Resources Committee and is considered a motion to adopt.

Mr. Hebebrand made a motion to amend Resolution 10-24 to include the addition of a full-time faculty replacement for Peter Orr and a part-time faculty replacement to teach a Bioscience class for Summer 2024. Mrs. Fellows seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

Mr. Hebebrand made a motion to adopt amended Resolution 10-24. Mrs. Fellows seconded the motion, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

XIII. UNFINISHED BUSINESS

Tabled Discussion of Amended Resolution 27-23 - A Resolution Approving The College’s General Operating Fund Permanent Fiscal Year 2024 Operations

Mr. Rupert moved to take the tabled discussion of amended Resolution 27-23 off the table. Mr. Cornachio seconded the motion. The motion passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - no	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

Mr. Rupert made a motion to terminate amended Resolution 27-23. Mr. Cornachio seconded the motion. The motion failed as follows:

Mrs. Nancy Fellows – no	Mr. Timothy O’Brien - abstain
Mr. Kevin Freese - abstain	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - no	Mrs. Beverly Vitaz - no
Mrs. Ellen Foley Kessler - no	Mr. Jack Cornachio - yes
Ms. Janet Majka - no	

XIV. NEW BUSINESS

Mrs. Vitaz made a motion to nominate Mrs. Kessler for the position of Board Chair and Mr. Hebebrand for the position of Vice Chair of the Board of Trustees. Ms. Majka seconded the motion. Mrs. Vitaz asked if there were any other nominations from the floor. Hearing none, Mrs. Vitaz closed the nominations and asked for the roll call to appoint Mrs. Kessler as Chair and Mr. Hebebrand as Vice Chair, which passed as follows:

Mrs. Nancy Fellows – yes	Mr. Timothy O’Brien - yes
Mr. Kevin Freese - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mr. Jack Cornachio - yes
Ms. Janet Majka - yes	

XV. ADJOURNMENT

Mrs. Kessler called for a motion to adjourn. Mr. Hebebrand moved, and Ms. Majka seconded the motion which passed as follows:

Mrs. Nancy Fellows – yes

Mr. Kevin Freese - yes

Mr. Matthew Hebebrand - yes

Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes

Mr. Timothy O'Brien - yes

Mr. Paul Rupert - yes

Mrs. Beverly Vitaz - yes

Mr. Jack Cornachio - yes

The meeting adjourned at 8:36 p.m.

APPROVED:

LAKE COUNTY COMMUNITY COLLEGE DISTRICT

April 4, 2024



Board Chair

ATTEST:

Board Secretary