

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

Thursday, October 3, 2024 – 5:30 PM
Board Room - Building D Room D2115
Zoom Video Conferencing

- I. CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Ellen Foley Kessler at 5:30 p.m.
- II. PLEDGE OF ALLEGIANCE** Mrs. Kessler lead the Pledge of Allegiance.
- III. ROLL CALL** At the chair’s request, roll was taken, and the following Trustees were present:
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|---------------------|-------------------------------------|
| Mr. Timothy O’Brien | Mr. Kevin Freese |
| Mr. Paul Rupert | Mr. Matthew Hebebrand |
| Mrs. Beverly Vitaz | Mrs. Ellen Foley Kessler |
| Mr. Jack Cornachio | Ms. Janet Majka-Absent at roll call |

Also in attendance:

Dr. Sunil Ahuja, President

Dr. Jennifer Collis, Vice President for Enrollment Management and Student Retention Services

Dr. John Crooks, Interim Provost and Vice President for Academic and Student Affairs

Mr. David Cummins, Vice President for Administrative Services and College Treasurer

Mr. Rick Penny, Chief Information Officer

Ms. Tina Baucher, Interim Executive Director of the Lakeland Foundation

Ms. Janet Majka arrived at this meeting at 5:31 p.m.

IV. MINUTES

Mrs. Kessler called for a motion to approve the minutes of the September 5, 2024, regular meeting. Mrs. Fellows moved to approve the minutes and Mr. Freese seconded the motion, which passed as follows:

Mr. Timothy O’Brien - yes	Mr. Kevin Freese - yes
Mr. Paul Rupert - yes	Mr. Matthew Hebebrand - yes
Mrs. Beverly Vitaz - yes	Mrs. Ellen Foley Kessler - yes
Mr. Jack Cornachio - yes	Ms. Janet Majka – yes

V. SPECIAL RECOGNITION

President Ahuja presented Resolution 24-24 A Resolution Celebrating Dr. Wayne Rodehorst’s Presidency to his son, Morgan Rodehorst, who was in attendance for this meeting on behalf of the family.

VI. PARTICIPATION OF THE PUBLIC (30 MINUTE TIME LIMIT)

Mrs. Kessler announced that public participants who signed in prior to the start of the meeting can address the board when their name is called. Public participants included: Melodie Gossett.

Ms. Gossett spoke to the Board of Trustees about a letter she had written to President Ahuja and her recent meeting with him. During this meeting, he answered her questions, but she still wanted to address the Board about her concerns with recent changes at the College.

VII. PRESIDENT’S REPORT

Dr. Ahuja acknowledged his meeting with Ms. Gossett and is looking forward to further communication with students on campus during this academic year. He also discussed the start of the process of reviewing vendor contracts, the development of an enrollment plan for Fall 2025, future options to reopen dining on campus, and the full review of the college’s policies and procedures with the HR committee moving forward. Dr. Ahuja also mentioned the success of the Coffee with the President’s Cabinet event in September.

VIII. COMMITTEE REPORTS

Academic & Student Success

Ms. Janet Majka mentioned a preliminary meeting with President Ahuja and Interim Provost, Dr. John Crooks, on September 24th to discuss the structure and plans of the committee moving forward. The first full meeting may be in October or November.

Finance, Audit, & Physical Plant

Mrs. Vitaz discussed the recent committee meeting held on September 24, 2024. She provided a recap of the meeting to the Board. In addition to the Purchase Orders, Bids, and Expenditures recommendation for approval, Ms. Vitaz provided information about the Health Insurance discussion at the committee meeting. The recommendation from the committee is that the employee shares of the health insurance be raised to 14% and the health savings account deposits be reduced. Next meeting will take place on October 29th.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Kessler called on Mr. David Cummins to present the Report of Purchase Orders, Bids, and Expenditures. Mrs. Kessler called for a motion to approve the Report of Purchase Orders, Bids, and Expenditures. Mrs. Vitaz moved, and Mr. Rupert seconded the motion, which passed as follows:

Mr. Timothy O’Brien - yes
Mr. Paul Rupert - yes
Mrs. Beverly Vitaz - yes
Mr. Jack Cornachio – yes
Mrs. Nancy Fellows - yes

Mr. Kevin Freese - yes
Mr. Matthew Hebebrand - yes
Mrs. Ellen Foley Kessler - yes
Ms. Janet Majka - yes

Health Insurance Plan Proposal for Increase

Mr. Cummins discussed the proposal to increase the employee shares to 14% for all plans and adjust the high deductible for health savings account deposits that are made annually. Mrs. Vitaz moved, and Mr. Hebebrand seconded the motion, which passed as follows:

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|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

Mr. Hebebrand shared that this decision is in line with the State Auditor's report, number 5 item, regarding reducing health insurance expenditures. The Board did project a certain amount of costs this year, and those costs have gone up. This is consistent with the results of inflation.

Human Resources

Mrs. Fellows reported the committee will meet in October to begin the review process of the College's Policies and Procedures.

Personnel Report

Mrs. Kessler asked for a motion to approve of the personnel report. Mr. Freese moved, and Mrs. Fellows seconded, which passed as follows:

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|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

DEI Review

Mr. Hebebrand reported the DEI committee anticipates a meeting in October.

IX. RESOLUTIONS

Mrs. Kessler called for a motion to adopt Resolution 23-24 A Resolution Approving the College's General Operating Fund Fiscal 2024 Operations Budget. Mrs. Vitaz motioned, and Ms. Majka seconded the motion, which passed as follows:

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|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

X. UNFINISHED BUSINESS

There were no items of unfinished business.

XI. NEW BUSINESS

No new business to discuss.

XII. EXECUTIVE SESSION

Mrs. Kessler called for a motion to enter executive session to discuss the employment of public employees, real estate, and a legal matter. Mr. Freese moved, and Mr. O'Brien seconded the motion, which passed as follows:

- | | |
|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

The executive session began at 6:26 p.m.

Mrs. Kessler called for a motion to close the executive session. Mr. Hebebrand moved, and Mr. O'Brien seconded the motion, which passed as follows:

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|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

The executive session ended at 7:57 p.m. and the regular meeting resumed.

XIII. ADJOURNMENT

Mrs. Kessler called for a motion to adjourn. Mr. Freese moved, and Mrs. Fellows seconded the motion which passed as follows:

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|---------------------------|--------------------------------|
| Mr. Timothy O'Brien - yes | Mr. Kevin Freese - yes |
| Mr. Paul Rupert - yes | Mr. Matthew Hebebrand - yes |
| Mrs. Beverly Vitaz - yes | Mrs. Ellen Foley Kessler - yes |
| Mr. Jack Cornachio – yes | Ms. Janet Majka - yes |
| Mrs. Nancy Fellows - yes | |

The meeting was adjourned at 8:00 p.m.

APPROVED:

LAKE COUNTY COMMUNITY COLLEGE DISTRICT

November 7, 2024



 Board Chair

ATTEST:

Sunil Raji

Board Secretary