

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

Thursday, May 4, 2023 – 5:30 PM

Holden University Center Room 119

ZOOM Video Conferencing

I. CALL TO ORDER The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Jerrie Lee Rispoli at 5:35 p.m.

II. PLEDGE OF ALLEGIANCE Mrs. Rispoli lead the Pledge of Allegiance.

III. ROLL CALL

At the Chair's request, roll was taken, and the following Trustees were present:

Mr. Jack Cornachio

Dr. Kathleen Malec

Mr. Stephen Ellis

Mr. Paul Rupert

Mrs. Ellen Foley Kessler

Mrs. Beverly Vitaz

Ms. Janet Majka

Mrs. Jerrie Lee Rispoli

Also in attendance were: Dr. Morris Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Mike Mayher, executive vice president for administrative services and treasurer; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, associate vice president for business services & deputy treasurer; Mike Fisher, vice president and general counsel; Jim Hackenberg, legal consultant, and Pam Clark, office manager.

IV. MINUTES

A. April 6, 2023 regular meeting

Mrs. Rispoli called for a motion to approve the minutes of the April 6, 2023 regular meeting. Mrs. Kessler moved to approve the minutes and Mrs. Vitaz seconded the motion, which passed as follows:

Mr. Jack Cornachio – yes

Dr. Kathleen Malec - yes

Mr. Stephen Ellis

Mr. Paul Rupert - yes

Mrs. Ellen Foley Kessler - yes

Mrs. Beverly Vitaz - yes

Ms. Janet Majka – yes

Mrs. Jerrie Lee Rispoli - yes

Mr. Hebebrand arrived after approval of the minutes at 5:38 PM.

V. PARTICIPATION OF THE PUBLIC (30 MINUTE TIME LIMIT)

Mrs. Rispoli announced that public participants who signed in prior to the start of the meeting can address the board when their name is called. Public participants included: Tobin Terry, Susan Wadkowski.

Mr. Tobin clarified that the invitation to the Board to attend classes was not meant as a confrontational gesture but as a genuine opportunity for the Board to better understand our students and witness the outstanding work we are able to do.

Ms. Wadkowski discussed the importance of tenured employees and said they are valued because they contribute to the culture of an organization and have a strong understanding of policies and processes. She also commented that tenure indicates the work environment is stable and attracts new talent and that tenure in academia enables education to occur.

VI. PRESIDENT'S REPORT

Dr. Beverage introduced Scott Barlow, director for athletics, who introduced the men's and women's baseball and softball teams. Student athletes introduced themselves along with their position on the team and area of study.

VII. COMMITTEE REPORTS

Academic & Student Success

Ms. Majka announced that Mrs. Rispoli stepped down as Chair of the committee and appointed her as the new Chair. She noted that the committee approved the 2024-2025 Academic Calendar. She introduced Regina Prosser, dean for Health Technologies, to discuss the development of the RN to BSN nursing degree program. Ms. Majka announced that the next meeting date is yet to be determined.

Finance, Audit, & Physical Plant

Mr. Ellis noted that the Finance Committee met on May 1 and the Board was provided with the minutes of the meeting for their review.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Rispoli called on Mr. Mayher who presented the Report of Purchase Orders, Bids, and Expenditures. Mrs. Rispoli asked for a motion to approve the Purchase Orders, Bids, and Expenditures. Dr. Malec motioned and Mr. Rupert seconded. The motion passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - yes	

Human Resources

Mrs. Kessler recommended approval by the Board of the tenure application noted in the personnel report. Mrs. Rispoli asked for a motion to approve the Personnel Report, which passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - abstain	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - yes	

VIII. RESOLUTIONS

Resolution 10-23 - A Resolution Approving the College's Interim Budget for General Operating Fund Fiscal year 2023 Operations Budget.

Dr. Beverage noted that Resolution 10-23 was recommended for adoption by the Finance Committee and that is considered a motion to adopt. The motion passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - yes	

Resolution 11-23 - A Resolution Approving Tax Budget for Calendar Year 2024

Dr. Beverage noted that Resolution 11-23 was recommended for adoption by the Finance Committee and that is considered a motion to adopt. The motion passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - yes	

Resolution 12-23 - A Resolution Authorizing the College to Enter into a Contract with the Ohio Association of Community College to Provide Fiscal Agent Services to the Association

Dr. Beverage noted that Resolution 12-23 was recommended for adoption by the Finance Committee and that is considered a motion to adopt. The motion passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - yes	

Resolution 13-23 - A Resolution Adjusting the Rates of Tuition Commencing Fall Semester, 2023

Dr. Beverage noted that Resolution 13-23 was recommended for adoption by the Finance Committee and that is considered a motion to adopt. The motion passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - no	Mrs. Beverly Vitaz - no
Mrs. Ellen Foley Kessler - no	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - no	

Resolution 14-23 - A Resolution for the Election of Treasurer

Mrs. Rispoli asked for a motion to adopt Resolution 14-23. Mr. Hebebrand moved to adopt Resolution 14-23 and Mrs. Vitaz seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - yes	Dr. Kathleen Malec - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mr. Matthew Hebebrand - yes	Mrs. Beverly Vitaz - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Jerrie Lee Rispoli - yes
Ms. Janet Majka - yes	

IX. UNFINISHED BUSINESS There were no items of unfinished business.

X. NEW BUSINESS

Mrs. Rispoli recommended extending Resolution 14-22 Continuing the Committee Governance Model structure until September 30, 2023. Mrs. Kessler moved to extend Resolution 14-22 and Mr. Ellis seconded the motion. The motion passed as follows:

- | | |
|--------------------------------|-------------------------------|
| Mr. Jack Cornachio - yes | Dr. Kathleen Malec - yes |
| Mr. Stephen Ellis - yes | Mr. Paul Rupert - yes |
| Mr. Matthew Hebebrand - yes | Mrs. Beverly Vitaz - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Jerrie Lee Rispoli - yes |
| Ms. Janet Majka - yes | |

Mrs. Rispoli called for a motion to establish the next Board meeting date as September 7, 2023. Mrs. Kessler moved and Mrs. Vitaz seconded the motion. The motion passed as follows:

- | | |
|--------------------------------|-------------------------------|
| Mr. Jack Cornachio - yes | Dr. Kathleen Malec - yes |
| Mr. Stephen Ellis - yes | Mr. Paul Rupert - yes |
| Mr. Matthew Hebebrand - yes | Mrs. Beverly Vitaz - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Jerrie Lee Rispoli - yes |
| Ms. Janet Majka - yes | |

XI. ADJOURNMENT

Mrs. Rispoli called for a motion to adjourn. Dr. Malec moved and Mrs. Vitaz seconded the motion which passed as follows:

- | | |
|--------------------------------|-------------------------------|
| Mr. Jack Cornachio - yes | Dr. Kathleen Malec - yes |
| Mr. Stephen Ellis | Mr. Paul Rupert - yes |
| Mr. Matthew Hebebrand - yes | Mrs. Beverly Vitaz - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Jerrie Lee Rispoli - yes |
| Ms. Janet Majka - yes | |

The meeting adjourned at 7:29 p.m.

APPROVED:

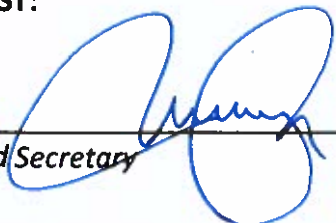
LAKE COUNTY COMMUNITY COLLEGE DISTRICT

September 7, 2023



Board Chair

ATTEST:



Board Secretary