

Please complete the information below to request a replacement diploma/certificate. There is a \$15.00 fee for the issuance of a replacement diploma; no fee is required for the issuance of a replacement certificate. Payment can be made in person at the Cashier's Office (A-Building, Room 1032) or via phone at 440.525.7133.

Name (at time of graduation): \_\_\_\_\_

Name (as it should appear on diploma/certificate): \_\_\_\_\_

Lakeland ID Number (LID) or Birthdate: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Completed Degree and/or Certificate: \_\_\_\_\_

Graduation Term: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate your preference below for receiving your replacement diploma/certificate:

I would like to pick up my replacement diploma/certificate in person at the Student Service Center (Building A, Room 1003)

I would like my replacement diploma/certificate mailed to me at the address provided above

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Complete this form and return:**

**By Email:** [graduationservices@lakelandcc.edu](mailto:graduationservices@lakelandcc.edu)

**In Person:** Lakeland Student Service Center (Building A, Room 1003)