

AQIP Update, 2007-2008

August 8, 2008

The AQIP Steering Committee would like to share the successes and accomplishments of the three action project teams for the 2007-08 academic year

The Steering Committee noted the following overall accomplishments of the AQIP process:

- Tri-chair leadership approach which embraces staff, faculty and administration
- Recognition by the Higher Learning Commission of Lakeland's AQIP webpage as a "quality website"
- Regular updates to the campus community
- Commitment to continuous quality improvement

The AQIP Steering Committee met with President Morris Beverage on March 19 to present recommendations on each of the three projects. The recommendations will be considered for the 2008-09 budget. Dr. Beverage was highly supportive of the recommendations and provided feedback on a number of issues.

Assessment and Placement Action Team

Goal: To improve current assessment and placement policies and processes in order to ensure that there is accurate and timely assessment of students' basic skills, followed by appropriate placement that will align with students' current level of performance

Accomplishments:

- Researched "best practices" from other schools
- Reviewed state placement guidelines proposed by the Ohio Board of Regents
- Process mapped current assessment and placement activities
- Conducted brainstorming session to delineate the concerns and potential solutions
- Developed subcommittees to work on five assessment and placement activities (math, technology, reading/writing, policies and procedures and student needs)
- Advocated for enforcement of current 13 th credit hour policy

- Created draft policy and procedure recommendations related to:
 - Ways to assure process is improved on a long-term basis once implemented
- Location for and approaches to testing
 - Student testing requirements
- Changed placement testing description in the 2008-09 catalog
- Provided students information about math placement testing and practice problems [Department of Mathematics at Lakeland]
- Met with Academic Standards, VPAAC and the LFA Executive Committee to obtain feedback on Assessment and Placement draft recommendations
- Math and information & computer science faculty met separately to review and evaluate various placement tests for applicability to Lakeland
- Reviewed the impact on enrollment for modification in reading and English placement scores
- Recommended addition of informational questions related to student needs to the application process

Technology Action Team

Goal: To enhance student learning through improved use of technology in the classroom

Accomplishments:

- Met with Dr. Mark Milliron to discuss technology related to AQIP
- Created a classroom inventory of current technology
- Developed subcommittees to work on communications and message boards, classroom technology, and the technology master plan
- Conducted, compiled and presented results of faculty classroom needs survey
- Addressed “quick fixes” identified from the survey, and posted progress on AQIP groups on My Lakeland
- Communicated process for reporting technology concerns to faculty

- Planned professional development faculty session entitled “Technology-Enhanced Classroom: An Exposition of Tools and Techniques to Impact Learning” for Fall Conference Week 2008
- Examined ways to use technology to improve overall communication
- Supported the creation of a “Portal Task Force” to facilitate implementation and professional development related to My Lakeland
- Developed AQIP groups on My Lakeland to house minutes of all AQIP teams as well as professional development materials related to technology
- Met with Dr. Beverage to discuss technology master plan
- Reviewed old technology master plan documents
- Developed a draft technology master plan with a teaching and learning focus. This was done in conjunction with the college.
- Determined that a technology master plan related to infrastructure should be done at a later time

Orientation Action Team

Goal: To develop a series of orientation modules to help students become successful in pursuing educational goals

Accomplishments:

- Developed and implemented a revised campus tour for January 2008. The marketing and incentives for the tour resulted in 57% increased student participation. The session was interactive, with students accessing My Lakeland and campus e-mail. They obtained their Lakeland ID cards and received their schedules. Lakeland employees teamed with students to lead the tours. Enhancements will be made for fall 2008.
- Developed informational modules designed to help students succeed. The modules will be loaded onto the portal in an Orientation channel to be accessible to students at any time. Members of the Orientation team will work with the college’s video production team to create a series of modules using Camtasia software that can be used during in-person and online orientation sessions.

Faculty work on an orientation course is underway.

Two sections of COUN 1001 will be offered during the first 8 weeks of Fall 2008, one section during the day and one during the evening.

Summary:

The action teams have certainly made progress towards the goal of Helping Students Learn. We look forward to continued achievements and welcome your participation.

We would like to acknowledge the following individuals who have made significant contributions to the AQIP process. Their passion, time, commitment and collegial spirit have resulted in positive steps towards accomplishing the goals of the three action projects.

Present and former members:

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A special thanks to the members of these college committees for their feedback:

Academic Standards

Curriculum Committee

LFA Executive Committee

Technology Committee

VPAA