

**CAMPUS KIDS
STUDENT FEE CONTRACT**

1. The fees charged for the program are:

- Registration Fee \$ 10.00 per child
- Hourly Fee \$ 2.50 per child

2. _____ is enrolled for the _____ semester. Your hourly fee is \$2.50.

3. The registration fee is non-refundable, and you will be billed upon enrollment. If you receive Financial Aid, your registration and tuition will be taken from your Financial Aid. A Financial Aid authorization form must be signed upon enrollment and may be found on your mylakeland website.

4. Scheduled childcare hours must correspond with your Lakeland schedule. One quarter hour travel time, before and after class, is automatically scheduled and included in charges. A charge of one additional hour will be levied if the child is signed in earlier or picked up after the reserved time. Additional time needed earlier or later will be charged an hourly rate, regardless of whether your child is picked up earlier or brought in later than his/her scheduled time.

5. Students who drop their classes will be entitled to the following refund policy:

- First week of the semester: 100 %
- Second week of the semester: 50%
- After the second week: Non-refundable
- All childcare fees need to be paid in full by the third installment date of Lakeland’s Tuition Loan Payment Plan.

No credit will be given for absences, vacations, scheduled school holidays, emergency school closings, etc. It is the student’s responsibility to notify staff in the event of a long-term illness and any changes in your schedule such as: time, room, building, or if you withdraw from classes. Four continuous absences without notification may result in your child being withdrawn from the program. Extra time for childcare will be reserved on a first come, first served basis, as center availability allows. Extra study and tutoring time must be requested 24 hours in advance.

I have read and understand the above agreement. In consideration of Lakeland Community College, accepting and enrolling my child in the specified program, I agree to abide by the terms set forth in this agreement. My signature below also indicates that I have read and understand the Campus Kid’s parent handbook and agree to abide by the policies and procedures set forth therein.

Parent / Guardian Signature

Date

Lakeland Representative

Date