Lakeland COMMUNITY COLLEGE

# Career Technical Education
## Bilateral Credit Agreement FY2026
## Logistics & Supply Chain Management - OHVA

Request info:

**FOR OFFICE USE ONLY**
LID: _____
Approved Credits: ___

**STUDENT:** Complete the "STUDENT" portion of this agreement.

____ 1. Apply to Lakeland Community College as a CTE student. Once your transcript is received you will receive an email with **Lakeland ID** (LID) and instructions on how to get to your myLakeland account. ***(Keep this for future use!)***
**Enrolled CCP students do not have to reapply to Lakeland.**

____ 2. Ensure that the Lakeland Community College's Admissions Office has a copy of your final, official high school transcript by **June 10th**. This transcript MUST be sent directly from your high school to ***transcripts@lakelandcc.edu*.**

____ 3. Take a picture or make a copy of this agreement for your records and forward it to your high school CTE instructor by ***June 1***.

____ 4. Questions? Visit: https://lakelandcc.edu/web/about/career-technical-education or Email: ***CTE@lakelandcc.edu***

NOTE: *It is the student's responsibility to ensure that all required documents are on file at Lakeland. Bilateral agreements must be submitted directly by the school to the Tech Prep/CTE Office. Agreements turned in by the student will NOT be accepted.*

PRINT

| | |
|---|---|
| Last Name: | First Name: |
| Home High School: | High School Graduation Year: |
| If CCP student, Lakeland ID # (LID): | Preferred E-mail Address for Notifications **(print clearly):** |
| I plan to attend Lakeland CC: (circle) **YES NO UNSURE** | |
| I would like my Career Technical Credit Transfer (CTAG) credit and Bilateral Agreement credit posted to a Lakeland CC transcript.<br>Yes _____ No _____ (answering **YES** will allow your college credit earned in high school to be posted to a college transcript.) | |
| Yes _____ No _____ I give Lakeland CC permission to request my final high school transcript. | |
| **Student Signature:** | **Date:** |

**INSTRUCTOR:** Students must earn at least a 2.75 GPA in the CTE program to be eligible for credit. (NOTE: Credits will be verified by official HS transcript.)

| This credit is processed for students who attend Lakeland. | Instructor's Initial | Lakeland Course # w/catalog link | Lakeland Course Title | Credit Hours |
|---|---|---|---|---|
| | | BUSM 1300 | Introduction to Business | 3 |
| | | BUSM 1400 | Professional Personal Selling | 3 |
| | | | | |
| | | | | |

Instructor's Signature: _____ Instructor's Printed Name: _____
Date: _____ Instructor's Email: _____

***Instructor submits this form to the CTE Director/Career Center Coordinator by June 10th.**

**CTE OFFICE VERIFICATION:**

| Office Use | R | Checklist |
|---|---|---|
| | 1 | Bilateral Agreement was submitted by CTE Instructor (this form) |
| | 2 | Completed HS Tech Prep/CTE Program |
| | 3 | Official HS transcript was submitted to Lakeland Community College |
| | 4 | Earned 2.75 GPA or higher in CTE Program |
| | 5 | Applied to Lakeland (during HS graduation year) or is a CCP student w/LID |

Credits Approved: _____ Credit Denied: _____ Reason for Denial: _____
Tech Prep/CTE Official Signature: _____ Date: _____

**OTHER PROGRAM INFORMATION:**
CTAG credit is processed by the school where the student is attending. This credit is earned from Web Exams and is pulled from the statewide CTAV system. Only students attending Lakeland Community College will use Lakeland to process this credit.

| ***CTAG/ODE Courses Taught - LINK*** | ***Course Code*** | ***Lakeland Course Match*** |
|---|---|---|
| Professional and Technical Sales | 144030 | |
| Logistics Management | 142030 | |
| Supply Chain Management | 142025 | |
| Unmanned Aircraft Systems | 177024 | |

| **Related Industry Recognized Credentials - *LINK*** | ***Points*** |
|---|---|
| Rise Up Warehouse, Inventory & Logistics | 3 |
| Sigma Yellow Belt | 3 |
| Small Unmanned Safety Level 1 | 1-6 |
| OSHA10 | 1 |
| CPR/First Aid/AED | 1 |
| Communication Skills for Business Professionals | 2 |
| Leadership Excellence | 3 |
| Sigma Green Belt | 6 |

**Notes:**

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|---|
| Finance CTE Curriculum - ODE LINK |
| Course Description: all Courses in the Finance Pathway LINK |
| Lakeland Course Catalog – CTAGs are incorrectly marked. |
| BUSM 2000 Principles of Management is a TAG course and cannot be on Bilateral Agreement |

**Special Notes:**

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit **www.lakelandcc.edu** and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are offered through the CTE Program. Bilateral credit cannot be awarded if there is CTAG credit available through the WebXam/End-of-Course Assessment. The school where student is attending will process the CTAG credit.

-College courses are being reviewed and updated on a regular basis. Visit: https://catalog.lakelandcc.edu/ for the most updated version of the Lakeland Course Catalog. Credit is only guaranteed if the course is listed in the Course Catalog, the student attends Lakeland and remains on the same career path.

-Note that accumulation of bilateral credit may impact federal financial aid. Check with your college or university for more information.

-Transferring credits to another college or university? Once you see your credit/s posted to your Lakeland transcript in your myLakeland account, you can access the "Request for Transfer" form through the Parchment Lakeland Community College (OH) Transcript Request. Your transcript will be sent to its destination upon payment of the transfer fee and submission of the form.

***Please note*** **that each college or university makes an independent decision as to whether they will accept credit(s). Acceptance of credit is ONLY guaranteed if you attend Lakeland.**

**SUGGESTED SEQUENCE**

Career Technical Education Program: **Logistics and Supply Chain Management**
Lakeland Community College: **Business**

| Course Subject Title | Credit Hours | Type of Credit – AP, CCP, CTE Bilateral, CTAG |
|---|---|---|
| Certificates: | | |
| Business Management Certificate (2201) | 24 | |
| | | |
| Degrees: | | |
| Associate of Arts Degree in Business (9010) | 63 | |
| Business Information Management Concentration (9222) , AAB | 63 | |
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**LAKELAND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION AGREEMENT APPROVAL FORM**

****OFFICIAL SIGNATURES ARE ON FILE IN THE CTE OFFICE AT LAKELAND COMMUNITY COLLEGE.**

**Logistics & Supply Chain Management – Ohio Virtual Academy**

_____ Date _____
Ohio Virtual Academy Principal

_____ Date _____
Lauren Logan, CTE Director

**Lakeland Community College**

_____ Date _____
Lucy Ott, CTE Coordinator

_____ Date _____
Connie Golden, Department Chair of Business

_____ Date _____
Ryan Hamilton, Dean of Business / IT & Computer Science

_____ Date _____
Jennifer Collis, PhD
Vice President for Enrollment Management & Student Retention Services

After signing this document, please forward it to Lucy Ott, CTE/Tech Prep Coordinator – A-1043d, lott1@lakelandcc.edu.