



**Lakeland Community College Nursing Program/ Ursuline Breen School of Nursing  
Dual Enrollment Checklist**

**Admissions Process:**

- Apply to Lakeland Community College online ([lakelandcc.edu/admissions](http://lakelandcc.edu/admissions)) or in person (A-Building, first floor).
- Send high school (and any college) transcripts to the Lakeland Admissions Office.
- Attend a health information session. Call the Lakeland Counseling Office at 440-525-7200 to sign up.
- Meet with a Lakeland counselor to discuss dual enrollment option and eligibility. Call 440-525-7200 to make an appointment.
- Contact Lakeland nursing program director after meeting with counseling, if eligibility has been confirmed ([kgravens@lakelandcc.edu](mailto:kgravens@lakelandcc.edu)).
- Upon acceptance to the Lakeland nursing program, complete a "letter of intent" (available through admissions or counseling).
- The "letter of intent" form will be sent to Ursuline College.
- Student will receive an email from Ursuline regarding the application process.
- Once the Ursuline application is complete, Lakeland will forward all transcripts to Ursuline.

**Acceptance Process:**

- Receive an email acceptance letter, to your Lakeland email, from the Lakeland Community College Admissions Department.
- Receive an email, to your Lakeland email address, regarding the Lakeland nursing program, orientation, which is held approximately 3-4 months prior to the start of nursing courses (topics: course schedule, uniforms, health requirements, background check, drug screen).
- Receive an acceptance letter from the Ursuline College Breen School of Nursing.
- Receive an email from the Ursuline RN to BSN coordinator to set up an individualized orientation (topics: Ursuline communication systems, course sequence).

- Complete the required shadowing experience prior to the end of the first semester general education course sequence, unless student can verify health care work experience.
- Complete the required general education courses at Lakeland.

### **Frequently Asked Questions**

#### **When do I meet with the Lakeland nursing program director?**

Email the Lakeland nursing program director after counseling has:

- Verified your eligibility for the dual enrollment option
- AND
- You have completed your letter of intent.

The program director will facilitate the required shadowing experience and will work with you to review your full-time status in the Lakeland nursing program.

#### **When do I meet with the Ursuline RN to BSN program coordinator?**

Once the student has been accepted to the Ursuline RN to BSN dual admission program, the program coordinator will contact the student for an individual Ursuline campus meeting. During the meeting, program policy, graduation and registration plan, and the Desire2Learn learning management system is reviewed.

#### **How do I register for courses at Lakeland?**

Students should register directly for all required general education courses. The nursing program director will register you for all nursing courses while you are in the associate degree program.

#### **How do I register for courses at Ursuline?**

The RN to BSN coordinator serves as your advisor throughout the program. Working in partnership with the UCAP (Ursuline College Accelerated Program) department, students are registered every semester by the advisor. The student reviews and approves the registration plan prior to registration and will receive an updated electronic document of their graduation audit.

#### **What happens if I don't pass a required nursing course in the dual enrollment program?**

Lakeland nursing students must maintain a "C" grade or higher in all nursing and general education courses, with the exception of BIOL 2210 which needs to be completed with a "B" grade or higher. Students must also have an overall cumulative GPA of 2.0 or higher while enrolled in the Lakeland nursing program. Students who do not successfully complete the required or approved courses within the first semester (meeting the stated criteria), attend a mandatory nursing program orientation, complete a required shadowing experience, and complete non-academic program requirements by the stated deadline will have their admission revoked and will need to follow admission Option 2: College Option for admission into the Lakeland nursing program.

Students who fail any nursing or general education course in the RN to BSN program will be deescalated to the traditional RN to BSN program.

### **How quickly can I complete the program?**

Students who dually enroll full time in the Lakeland and Ursuline Breen School of Nursing programs can complete an associate degree in nursing (RN) in five semesters and then complete a bachelor's degree in nursing (BSN) in an additional two semesters post-licensure. Students will be enrolled in class 12 months each year.

### **What is the class format?**

Nursing courses within the Lakeland associate degree nursing program are available in a traditional face-to-face format. However, most general education courses are offered in traditional, hybrid and online format, with the exception of the science course, which are offered face-to-face.

Courses within the Ursuline RN to BSN program are available completely online. However, some general education courses are offered in hybrid format, requiring the student to attend Ursuline campus one evening a week. All nursing RN to BSN courses are completely online and the student is not required to come to campus. Students are welcome to visit Ursuline campus to meet with the advisor, facilitator, or access any resources available on campus. An appointment to meet with an advisor or facilitator in person is recommended.

### **When do I take the NCLEX-RN licensure examination?**

Students are eligible to take the NCLEX-RN licensure examination upon completion of degree requirements for the Lakeland associate degree program. Once students are licensed as a registered nurse they are eligible for RN employment. The dual enrollment is designed so that students complete the associate degree after five semesters.

### **Is there a clinical experience required at Lakeland?**

Yes, students have required clinical experiences during semesters two, three, four, and five. The clinical experiences occur at a variety of health care agencies in the Northeast Ohio region. Attendance is mandatory for every clinical experience. These experiences require patient care under the supervision of a clinical instructor.

### **Is there a clinical experience required at Ursuline?**

Yes, there are two nursing core courses with required clinical hours. After successful NCLEX for licensure, the student is eligible to register for NR 435 and NR 426. The community health course requires 45 hours of community clinical and the NR 426 nursing leadership course requires a 90-hour clinical with a nurse preceptor assigned by the school of nursing. These experiences do not require hands-on care as experienced in a prelicense program. The facilitator for the course will guide each student throughout the experience to enhance learning as a licensed registered nurse.

## **What are the expected tuition and fees for both programs?**

### **Tuition and general fees for the Lakeland associate degree RN program:**

COMBINED TUITION AND GENERAL FEE (per one credit hour)		
Lake County	Out of County	Out of State
\$ 109.55	\$ 137.85	\$ 305.85

In addition to the posted tuition and general fees, there are additional fees specific to the nursing program. See <http://www.lakelandcc.edu/web/about/nursing-departments> for the estimated “fee & expense” schedule.

**Tuition for the Ursuline dual admission RN to BSN program:** The cost of tuition is approximately \$312/credit hour. There is also a technology fee of \$220/year and the cost of textbooks will vary upon the course. Escrow credits are awarded at a nominal fee of \$6/credit.

### **How do I access Lakeland email and services?**

All students registered at Lakeland Community College are granted access to use of Lakeland’s computer resources. Students are assigned a Lakeland Identification Number (LID) which can be used to access their student e-mail account. Instructions for use of student e-mail are located on the college’s homepage ([www.lakelandcc.edu](http://www.lakelandcc.edu)).

myLakeland is the campus portal of Lakeland Community College. myLakeland is personalized and customizable. Find information and services such as registration, transcripts, grades, course home pages, library tools, financial information, and more. Directions to log into myLakeland are located in the Lakeland Student Handbook and online at [www.lakelandcc.edu](http://www.lakelandcc.edu). Click on the myLakeland link.

Blackboard is the online Learning Management System used for distance learning and/or as an assistant to traditional classes. Orientation to Blackboard is accessed through the college’s homepage ([www.lakelandcc.edu](http://www.lakelandcc.edu)); click on the blackboard link. The college’s help desk is available for questions and ongoing support and assistance and can be reached via the college’s homepage and clicking on the Blackboard link, or via telephone at 440-525-7570 or email at [lcchelpdesk@lakelandcc.edu](mailto:lcchelpdesk@lakelandcc.edu).

### **How do I access Ursuline email, etc?**

Every new student of Ursuline College will receive an Ursuline email and access to the Desire2Learn learning management system to access courses. The student is provided the instructions by the advisor either in person during orientation, or by email depending upon the circumstance. During orientation, the student and advisor will confirm access to these student resources.

### **How do I apply for financial aid for this program since I will be attending two institutions at the same time?**

Any student wishing to apply for financial aid should complete the FAFSA each year at [www.fafsa.gov](http://www.fafsa.gov) – the application opens every year on Oct. 1 for the next academic year. Be sure to list both Lakeland Community College (School Code 006804) and Ursuline College (School Code 003134) on the application so that each school receives the processed results.

## How does financial aid work with enrollment at both institutions?

You can only receive aid from one school at a time, but that aid will be based on your combined enrollment for both schools.

- If you are taking ***all*** of your classes at Lakeland Community College in a semester, Lakeland will be processing your aid and crediting your Lakeland student account.
- If you are taking classes at ***both*** Lakeland ***and*** Ursuline (even if it is just one class at Ursuline), Ursuline College will process your aid and credit your Ursuline student account.
  - **If you are eligible for an amount of aid that is in excess of your tuition and fees at Ursuline, you will be issued a refund. It is the student's responsibility to pay any Lakeland Community College fees directly – aid funds will not be sent from Ursuline to Lakeland.**
  - **Lakeland Community College offers a Tuition Loan Payment Plan which divides your cost of tuition and fees over the term. The \$25 processing fee is waived for students with a consortium agreement.**
- If you are taking ***all*** of your classes at Ursuline College in a semester, Ursuline will be processing your aid and crediting your Ursuline student account.

## If I have questions about my financial aid, which office should I contact?

You can contact either office with questions, but it would be best to contact the office who will be processing your aid for that semester (as described above).

	<b><u>Lakeland Community College</u></b>	<b><u>Ursuline College</u></b>
Phone:	440-525-7070	440-646-8309
Fax:	440-525-7704	440-684-6114
Email:	<a href="mailto:finaid@lakelandcc.edu">finaid@lakelandcc.edu</a>	<a href="mailto:studentservices@ursuline.edu">studentservices@ursuline.edu</a>

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