

# AQIP UPDATE

Fall 2012

## AQIP Quality Checkup Visit Update

Lakeland's AQIP Quality Checkup Visit by the Higher Learning Commission (HLC) will be held September 18-20, 2012. The AQIP Quality Checkup Visit is an important part of the process prior to our Reaffirmation of Accreditation.

Unlike the former accreditation process which relied heavily on reviewing documentation, the AQIP Quality Checkup Visit involves many conversations with stakeholders.

Two HLC site visitors will meet with stakeholders to discuss our Systems Portfolio, Action Projects, and strategies in order to identify strengths and opportunities for improvement. All faculty, staff and administrators will have an opportunity to engage in conversations with the site visitors during open sessions.

The AQIP Coordination Team met over the summer to prepare for the visit. The team has completed the required Quality Program Summary and Federal Compliance Materials Packet, solicited public comments, and prepared an agenda for the three-day visit. More information will be provided during AQIP Quality Checkup Visit information sessions held during Fall Conference Week.

## AQIP Action Project Updates

AQIP Action Project Teams did not formally meet over the summer; however, much work continued on the plans they put into action.

## Continuous Improvement Action Project

**Project Scope:** This project will formalize our processes for division and departmental planning and reporting of results. Processes will include the development of mission statements, goals and plans, assessment measures, data collection, and plans for continuous improvement.

**Accomplishments:**

- Implemented a faculty-driven Assessment Council to facilitate institutional assessment efforts
- Completed annual reports highlighting college-wide assessment efforts
- Integrated TaskStream's Accountability Management System (renamed Lakeland's Progress Center) to track assessment and institutional strategic plan and goals
- Progress Center workshops were held with the Institutional



**Save the Date!**

## AQIP Quality Checkup Visit Information Sessions Fall Conference Week

Tuesday, August 21 at 1 p.m.  
Thursday, August 23 at 11 a.m.

## For More Information

Visit [www.lakelandcc.edu/aqip](http://www.lakelandcc.edu/aqip)  
or contact a member of the AQIP Coordination Team.

## AQIP Coordination Team

Laura C. Barnard  
Margaret Bartow  
Mary Ann Blakeley  
Dione DeMistro  
Lisa Durst  
Deb Hardy  
Dawn Plante  
Rita Smolik

---

Development & Effectiveness Division and the Community & College Relations Division

- Current processes for handling non-academic student complaints were identified
- Developed Continuity Folder template for employees

### **Student Success Action Project**

Project Scope: This project was created to develop a procedure to eliminate late registration. The committee also developed a process for all new and future students to be placed into mandatory English courses during their first semester (based on their COMPASS assessment scores).

Accomplishments:

- Instituted a No Late Registration policy
- Instituted mandatory placement for students testing into developmental English (based on their COMPASS assessment scores)
- Modified student assessment and placement (mandatory COMPASS testing) policies
- Began providing COMPASS counselors

### **Mandatory New Student Orientation Action Project**

Project Scope: This project was formed to create a model of mandatory student orientation.

Accomplishments:

- Developed a revised model of New Student Orientation and began offering sessions in summer 2012
- Began offering Walk-in Student Advising in the Counseling Center