

Associate of Applied Business Degree Business

Business Management

Human Resources Management Concentration (9225)

This concentration provides students with the knowledge and skills necessary to effectively manage the human resource aspects of a business. Courses address the overall management and planning of staffing requirements, training and development, compensation and benefits, labor management relations, and related topics.

First Semester:

ACCT 1100	Introduction to Financial Accounting	4
ENGL 1110*	English Composition I (A)	3
OR		
ENGL 1111	English Composition I (B)	
BUSM 1300	Introduction to Business	3
ITIS 1000**	Introduction to Personal Computers	1
OR		
ITIS 1005	Computers and Information Processing	
MATH 1040***	Applied Business Mathematics	2
Choose a course from the Speech Requirement list.		2-3

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Second Semester:

BUSM 1330	Business Ethics	3
BUSM 2000	Principles of Management	3
BUSM 2300	Human Resource Management	3
ECON 2600	Principles of Microeconomics	3
ENGL 1120	English Composition II	3
MATH 1050***	Mathematics of Finance	2

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Third Semester:

BUSM 2100	Business Law I	3
BUSM 2200	Organizational Behavior	3
BUSM 2330	Employment Practices	3
BUSM 2380	Training Skills and Techniques	3
BUSM 2400	Business Communication	3
BUSM 2500	Principles of Marketing	3

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Fourth Semester:

ACCT 1270	Financial Analysis Using Spreadsheets	3
BUSM 2350	Labor-Management Relations	3
BUSM 2370	Compensation and Benefits	3
BUSM 2700	Management Philosophy and Practice	3
Choose course(s) from the Arts and Humanities Electives list.		3
Choose course(s) from the Social and Behavioral Sciences Electives list.		3

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Program Total: 68-69

**English course selection is based on placement test results (ENGL 1111 is 4 credits, only 3 credits apply to the degree).*

***Students may substitute ITIS 1005. This 3 credit course may be required for students transferring to a four-year college.*

****Students planning to transfer to a four-year college should take a sequence of math as advised by their counselor.*

Speech Requirement List: 2-3 credits

NOTE: One of the 3-credit courses may be required for students transferring to a four-year college.

SPCH 1000	Effective Public Speaking	3
SPCH 1050	Fundamentals of Public Speaking	2
SPCH 1100	Effective Interpersonal Communications	3
SPCH 1150	Fundamentals of Interpersonal Communications	2

Arts and Humanities Electives: minimum 3 credits

ARTS 1120, 2220, 2230; ENGL 2250, 2260, 2280, 2290; HUMX 1100, 1200; MUSC 1200, 1215, 1800, 2200, 2250; PHIL 1500, 2000

Social and Behavioral Sciences Electives: minimum 3 credits

ANTH 1160; ECON 1150, 2500; GEOG 1500, 1600, 2500; HIST 1100, 1200, 2100, 2200, 2400; POLS 1300, 2500; PSYC 1500; SOCY 1150