

Paralegal Studies Certificate (2901)

Students must meet specific admission requirements for this certificate. Requirements include:

1. Successful completion of ENGL 1110 English Composition I (A) or ENGL 1111 English Composition I (B), and ENGL 1120 English Composition II; or an equivalent of 6 semester credits of college level English composition and literature.
2. Successful completion of an additional 12 semester credits from approved general education courses.
3. Successful completion of an additional 42 semester credit hours.

Students should contact the director of admissions or the Counseling Office for details about applying for admission to this certificate program.

First Semester:

ITIS 1005	Computers and Information Processing	3
PARL 1100	Introduction to Paralegal Studies	3
PARL 1200	Introduction to Legal Research and Writing	3
PARL 1400	Business Issues in the Law	3
PARL 1500	Civil Law and Practice	3

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Second Semester:

PARL 2000	Real Estate Law and Practice	2
OR		
PARL 2100	Probate Law and Practice	
PARL 1250	Advanced Legal Research and Writing	3
PARL 2200	Employment Law and the Administrative Process	3
OR		
PARL 2500	Criminal Law and Procedure	
PARL 2695	Legal Workplace Success Strategies	1
PARL 2700	Legal Internship/Seminar I	3

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Certificate Total: 27

Although the following courses are not required in the Paralegal Studies Certificate, students may benefit from taking these additional courses:

ITIS 1510	Using Windows Applications: Word Processing	3
ITIS 1520	Using Windows Applications: Spreadsheets	3
PARL 2199	Business Law I (Contract Law)	3
OR		
BUSM 2100	Business Law I	3